

School Committee Minutes  
Town Hall Meeting Room  
Monday, May 24, 2010  
7:00 P.M.

Members attending: Keith Cheveralls, Virginia Justicz, Piali De, Patty Wenger, Kirsten Wright, Maureen Babcock, Thomas Jefferson and Lorraine Leonard

Keith Cheveralls called the meeting to order at 7:01 p.m

**Minute**

Patty Wenger made a motion and Piali De seconded to approve the Minutes from the May 10, 2010 meeting as amended.

VOTED (5/0/) to accept the motion. (Patty Wenger (Yes), Keith Cheveralls (Yes), Piali De (Yes), Virginia Justicz (Yes), Kirsten Wright (Yes))

**Student Report**

Progress reports are going out this week at TBS. Graduation is June 4. The Bromfield Drama Society performed “Duplex”- this past weekend. The Jessie 5K was held on Saturday and there was great community support for the event. The Academic Bowl will appear on “Quiz Show” which will air tonight on PBS, as well as Friday, May 28 and Sunday, May 31.

**Liaison and subcommittee report**

Maureen Babcock reported that DEAC met last Tuesday and reviewed the survey data. There was 39% participation rate. All questions received either “agree” or “strongly agree” in a favorable/satisfied experience at HES. Maureen will check with the DEAC to see about having the data posted on the website. Suggestion was made to invite the Devens Executive Vice President, Mr. Ramirez to a school committee meeting of his choosing.

Kirsten Wright reported that the Bromfield School Council will be meeting tomorrow to discuss goals for next year. On the forefront will be athletic user fees and critical thinking skills. Patty Wenger reported that the HES playground is coming along nicely. The subcommittee will be presenting play structure designs soon. The HES School Council is working on their school improvement plan. Keith Cheveralls reported that Glen Koocher from MASC will be presenting a public forum on June 8<sup>th</sup> at 7 p.m. in Volunteers Hall entitled “School Governance – A Joint Forum”. In addition, Glen will be coming on June 15, at 9 a.m. for the School Committee mandatory training program. Piali De thanked Julie Horton and Kellie Carlucci for their guidance with the class of 2012 with respect to planning and implementing the Jessie 5K road race. Piali De would like to have the HTA contract finalized with final language and signatures.

**Superintendent Report**

Thomas Jefferson asked the committee to approve the continuation of the Ice Hockey cooperative with Littleton High School.

Virginia Justicz made a motion and Piali De seconded to approve the continuation of the cooperative hockey team with Littleton High School.

VOTED (5/0/) to accept the motion. (Patty Wenger (Yes), Keith Cheveralls (Yes), Piali De (Yes), Virginia Justicz (Yes), Kirsten Wright (Yes))

Thomas Jefferson asked the committee to consider resigning the Race to the Top application. The application will be signed by the School Committee Chair and the Superintendent with the hope that the HTA will sign in the future.

Piali De made a motion and Patty Wenger seconded to resubmit the Race to the Top application with the two signatures with the hope to get the third signature in the future.

VOTED (5/0/) to accept the motion. (Patty Wenger (Yes), Keith Cheveralls (Yes), Piali De (Yes), Virginia Justicz (Yes), Kirsten Wright (Yes))

Thomas Jefferson presented updated enrollment information. Tom thanked the people who judged the senior projects and commended teachers and students on the art show program for a job well done. Tom also recognized the Jessie Day 5K road race as a wonderful tribute with tremendous community support. Tom Jefferson included in the packet an overview and sample policies for the new anti-bullying regulations which the committee will need to take up at a later date. Tom included in the packet information on the International Baccalaureate Program, which will be discussed at another meeting. Tom presented gifts for approval from the Harvard Schools Trust.

Weatherbug Program	\$5,000
Academic Bowl	\$1,570
Drama Dept Honorarium	\$750.00
Digital Storytelling	\$381.99

Piali De made a motion and Patty Wenger seconded to accept the gifts from the Harvard Schools Trust with the acknowledgement that they are a big factor in the success of our schools which we are very grateful for.

VOTED (5/0/) to accept the motion. (Patty Wenger (Yes), Keith Cheveralls (Yes), Piali De (Yes), Virginia Justicz (Yes), Kirsten Wright (Yes))

**Meet with representatives of HEAC Re TBS Solar Array**

Bill Blackwell discussed the bidding and award process for the School Solar PV Contract and recommend to the committee to award the contract to the sole qualified bidder, Ostrow Electric for \$39,420.

Virginia Justicz made a motion and Patty Wenger seconded to award the contract for the Solar Array Project sited at Location B contingent on the installer successfully applying for and obtaining from the Commonwealth solar II Rebate Program the \$5,000 rebate.

VOTED (5/0/) to accept the motion. (Patty Wenger (Yes), Keith Cheveralls (Yes), Piali De (Yes), Virginia Justicz (Yes), Kirsten Wright (Yes)

**TBS – World Language Depart Chair/Leader**

The committee revisited their decision to leave the Foreign Language Department Leader vacant for one year as the result of budget cuts. The committee discussed four option (1) Hire Dep’t Leader, (2) Hire a current staff member as a stipend position, (3) Hire an interim department leader with a reduced teaching load, (4) Leave the position vacant and begin a search in the fall.

Patty Wenger made a motion and Piali De seconded to hire an interim department leader who would have a reduced teaching load. An interim appointment could be hired from within the system or externally.

VOTED (5/0/) to accept the motion. (Patty Wenger (Yes), Keith Cheveralls (Yes), Piali De (Yes), Virginia Justicz (Yes), Kirsten Wright (Yes)

**Sabbatical Request – Thomas Reynolds**

The committee reviewed a request for a sabbatical leave for the 2010-2011 school years from Thomas Reynolds, Music Teacher at The Bromfield School.

Virginia Justicz made a motion and Patty Wenger seconded to approve a one year sabbatical request for Tom Reynolds with the expectation that Tom will return the following year.

VOTED (5/0/) to accept the motion. (Patty Wenger (Yes), Keith Cheveralls (Yes), Piali De (Yes), Virginia Justicz (Yes), Kirsten Wright (Yes)

**SC Goals 2009/2010 progress assessment**

The committee reviewed and discussed their progress on the 2009/2010 goals. In terms of next steps the committee would like to have a strategy meeting, get commitments from subcommittees and have each subcommittee come up with 2 or 3 goals and check in to make sure the goals are being met.

**Finalize Summer Meeting Schedule**

The committee will meet June 28 and July 12 before breaking for the summer. Dr. Jefferson presented a proposed calendar for fiscal 2010/2011 school committee meetings. The committee added August 23 to the schedule.

Virginia Justicz made a motion and Patty Wenger seconded to approve the school committee meeting calendar for the 2010/2011 school year as amended.

VOTED (5/0/) to accept the motion. (Patty Wenger (Yes), Keith Cheveralls (Yes), Piali De (Yes), Virginia Justicz (Yes), Kirsten Wright (Yes))

**2010/2011 School Committee Liaison/subcommittee assignment**

**School Committee Liaison Responsibilities**

Contract Negotiations – Piali De – Alternate – Patty Wenger

Board of Selectman – Keith Cheveralls

Finance Committee – Virginia Justicz

Policy – Piali De and Keith Cheveralls

Long Range Planning – Virginia Justicz and Patty Wenger

DEAC – Kirsten Wright

SEPAAC – Virginia Justicz

TBS School Council – Kirsten Wright

HES School Council – Patty Wenger

Capital Planning–Keith Cheveralls

Suburban Coalition – representation from SC and/or BOS

HEAC/Energy Subcommittee – Patty Wenger

Strategic Planning – Piali De

Budget Prioritizing – Virginia Justicz and Keith Cheveralls

Instructional Leadership – Piali De and Kirsten Wright

Piali De made a motion and Patty Wenger seconded to vote on the school committee liaison responsibilities as amended.

VOTED (5/0/) to accept the motion. (Patty Wenger (Yes), Keith Cheveralls (Yes), Piali De (Yes), Virginia Justicz (Yes), Kirsten Wright (Yes))

**Review and Approve School Bus Contracts**

Patty Wenger made a motion and Piali De seconded that the School Committee award the contract for bus service from July 2010 to July 2013 to Gokey & Quinn.

**Future agenda items**

Playground update – June 28

Bullying policy subcommittee

Patty Wenger made a motion and Piali De seconded that the School Committee enter into executive session, as authorized by Chapter 39, Section 23B of the Massachusetts General Laws, at a meeting for which 48 hours notice has been given to discuss contract negotiations with non-union personnel.

Following the executive session, the Committee will not return to open session.

VOTED (5/0/) to accept the motion. (Patty Wenger (Yes), Keith Cheveralls (Yes), Piali De (Yes), Virginia Justicz (Yes), Kirsten Wright (Yes))

Minutes submitted,

Mary Zadroga  
Recording Secretary